

Name or company of the candidate

**Deutsches Weininstitut GmbH**  
**Platz des Weines 2**  
**55294 Bodenheim**

Place, date

Address

Candidate's responsible person in charge

Telephone

Telefax

Email address of the responsible employee

Candidate's reference number

Candidate's VAT identification number

## Form F 2.1 Cover letter - Request to Participate

Organisation of a Marketing Programme for German Wine in the United States of America

Award procedure number: DWI 2026-10

Dear Sir or Madam,

We are interested in performing the described services and hereby apply to participate.

The request to participate is based exclusively on the procurement documents, if applicable in an updated version including answers to bidders' questions, sent with or referred to in the invitation to submit a request to participate.

The candidate participates in the invitation to tender as a bidding consortium:

☐ No ☐ Yes

The candidate intends to subcontract the services:

☐ No ☐ Yes

The candidate agrees that the personal data provided by them for the award procedure may be processed and stored in accordance with Annex A. 7 *Data Privacy Notice* included in the tender documents.

This explicitly includes that these data may be passed on to commissioned third parties bound to non-disclosure for the purpose of carrying out the award procedure (e.g. to assist in the evaluation of tenders). If

the tender contains personal data of employees or third parties, it must be ensured, and proven upon request, that their transmission is admissible within the scope of the tender.

The candidate is aware that making a deliberately false declaration can result in exclusion from this and further invitations to tender of the contracting authority.

The request to participate comprises - taking into account section 14. of the *Invitation to Submit a Request to Participate* - the following attached forms (please mark accordingly):

- ☐ F 3. Undertaking
- ☐ Company Presentation
- ☐ F 4.1 Staff Qualification with annexes
- ☐ F 5. Conflicts of Interest
- ☐ F 6. Company References (at least two)
- ☐ F 7. Grounds for Exclusion
- ☐ F 8. Bidding Consortium
- ☐ F 9. Subcontracting
- ☐ F 10. Article 5 k) of Regulation (EU) No. 833/2014
- ☐ F 11. Loan of Eligibility/Subcontracting

Yours sincerely

Place, date, first and last name of the person making the declaration in text form (in accordance with §126b BGB)

The Cover letter - request to participate with all its components shall be submitted by uploading it onto the e-tendering platform. An (electronic) signature is not required.